

## SCANNING ORDER FORM

*Scan Sizes	Film Size	Reduce or Enlarge %	+8bit RGB	√16bit RGB	Resolution (DPI)	Quantity	Price	Total
2" x 3"			\$6.00	\$8.00				
4" x 5"			\$12.00	\$15.00				
5" x 7"			\$18.00	\$22.00				
6" x 9"			\$24.00	\$29.00				
8" x 10"			\$30.00	\$36.00				
10" x 12"			\$36.00	\$43.00				
11" x 14"			\$42.00	\$50.00				
12" x 18"			\$48.00	\$57.00				
16" x 20"			\$54.00	\$64.00				
18" x 24"			\$60.00	\$72.00				
24" x 36"			\$66.00	\$78.00				
<u>Totals</u>					→			

\*Scan sizes are an approximation. + 8-bit RGB please specify on order. √ 16-bit RGB please specify on order.

Remember to place the following information on each sleeve: Reduction or enlargement percentage, 8bit RGB, 16bit RGB, the DPI Resolution, Adobe 1998 color space, or your desired color space.  
 Select a scan size listed above. Enlargements and reductions may require us to make adjustments to fit your specifications.

### Client information

Attach the [SCANNING ORDER FORM](#) to this form with the following information:

(Please enter all information)

Date: \_\_\_\_\_

**Billing Information:**

Name shown on card: \_\_\_\_\_

Credit card number: \_\_\_\_\_ Exp: \_\_\_\_\_

VISA    Master Card    Amex    Discover   **Four digit # on card** \_\_\_\_\_

All payments are charged through PayPal



Billing Address:

Company: \_\_\_\_\_

Client name: First \_\_\_\_\_ Last \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business phone: (\_\_\_\_) \_\_\_\_\_ Alternate phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Shipping Address:

Company: \_\_\_\_\_

Client name: First \_\_\_\_\_ Last \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

FedEx account #: \_\_\_\_\_ UPS account #: \_\_\_\_\_

I accept all **Film.Scan.Digital** COMPANY TERMS AND CONDITIONS  
(Client must read and agree to terms and conditions when placing order)

**Returns:** If you have received corrupt files, defective CD's, or DVD's in shipment please notify us within 7 business days and follow the instructions for returns. Original shipment and handling charges are not refundable, and Client will be responsible for all cost associated with return shipment. No COD returns will be accepted-Return postage is not included in return of prints or proofs – So you **CAN NOT** just mark the package Return to sender! You must apply New Postage to the package.